



Instructional Innovation & Quality

MSC 311Q

New Mexico State University

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Department Head Recommendation Letter

New2Online Program Application

Online Course Improvement Program

The Online Course Improvement Program (<https://ocip.nmsu.edu/>) is accepting applications from NMSU Las Cruces faculty campus members for our New2Online Program. Benefits of this program include:

- Establishment of an online or blended course
- Support for online course development
- Knowledge and skills gained from workshops, webinars, and open labs
- Earn 30 professional development hours from the Teaching Academy
- One-to-one mentoring

A stipend of \$1,000 will be paid to faculty who successfully complete the New2Online Program, including one year of customized professional development and an additional six months participation in mentorship activities.

We have a competitive selection process and are limited to the number of seats we can fill. To be considered for the program, applicants must be a full or part time NMSU Las Cruces campus faculty member or instructor who has **not** taught a 100% online course and are interested in learning best practices in moving their course content to NMSU's learning management system, Canvas. We are looking for faculty who has demonstrated a willingness to share their teaching expertise with colleagues and will be continuing in their role as NMSU faculty at the Las Cruces campus for the foreseeable future. Please provide your recommendation for your faculty member or instructor by signing this letter and returning it to Distance Education, attention Miley Grandjean. You may return the letter by email to: mgrandje@nmsu.edu, fax to (575) 646-2044, or interdepartmental mail to MSC 311Q.

I recommend _____ for the New2Online Program.

Department Head's Printed Name

Department Head's Signature

Date